Guiding principles for researchers to aid the responsible media reporting of research posted as preprints
When communicating about their work in social media, blogs or with journalists, researchers should be mindful of the potential for misinterpretation of their findings and:

1. Label the research as a preprint (where that is the case).
2. Prominently state whether or not it has undergone peer review.
3. Prominently highlight the limitations of the work.
4. Provide narrow interpretations that are unlikely to be exaggerated or misconstrued when communicating research findings to a lay audience.
5. Make every effort to ensure that the research is presented so that non-experts can understand it with minimal room for misinterpretation.
6. Make every effort to anticipate the potential for their research to be propagated in ways that are far from the original intent.
7. Avoid overhyping the significance of the research findings.
8. Consider using a structured format, similar to that recommended by the UK Academy of Medical Sciences for press releases. For example, in biomedical fields, structured information to be included in social media post(s) might include the following:
   a) Brief lay summary
   b) Type of research: [Observational/interventional etc]
   c) Model system: [Humans/mice/in vitro biochemistry]
   d) Sample size: [Number of patients, etc]
   e) Peer review status [Preprint/(open) peer review etc]
   f) Other caveats/limitations
9. Be familiar with any guidelines provided by their institution on the responsible use of social media. Guiding principles for institutions to aid the responsible media reporting of research can be found at asapbio.org/public.
10. Work in collaboration with their institutional press office if approached by the media to comment on research they have carried out at the institution, regardless of whether or not the research is actively promoted by the institution.
Preprint: A form of scholarly communication that has been made publicly available by its authors. Most preprints are deposited on preprint servers and are generally permanently available. They are accompanied by metadata such as a list of authors and date of posting. Many preprint servers allow preprints to be versioned and some offer more advanced functions, like commenting, community endorsement, and direct submission of preprints to scholarly journals.

Preprint server: A digital archive for preprints. Most preprint servers screen preprints for adherence to straightforward criteria before they are posted. While meeting these criteria is not an indication of scientific validity, posting a preprint on a preprint server can facilitate its scrutiny by the scientific community. The level of such scrutiny for a given preprint can vary from none at all to extensive impartial evaluation by a number of experts in the field; it can vary between preprints on the same server.

Peer review: The formal invited assessment of the scientific validity of a piece of research by independent experts in the field.

Community review: Public feedback on a preprint.

Published: In this document, ‘published’ refers to a version of work that is made publicly available in a journal after it has undergone peer review.

The full document is available to download at asapbio.org/public